



Appendix to Service Conditions

JENOPTIK Industrial Metrology Germany GmbH

Hourly rates, daily rates and travel costs valid from 01.01.2021

1. Work costs

Time spent on preparation, travel and waiting is considered as a working hours. There are different types of hourly rates depending on the type of service rendered and the completion of work within and outside of normal working hours.

2. Invoicing for work completed on an hourly basis

Hourly rates without travel costs and additional costs.

2.1 Set-up time

Flat rate per service assignment	€ 123.00
Customer specific documents	€ 287.00

2.2 Travel time and services performed within normal working hours

Assistant	€ 111.00/hour
Repair Department Technician	€ 140.00/hour
Service Technician	€ 147.00/hour
Application Engineer	€ 192.00/hour

2.3 Travel time limits

For each period of travel completed within a timeframe of 24 hours, a maximum of 12 hours travel time will be invoiced.

3. Invoicing for work completed on a daily rate

Flat rates without travel costs and additional costs.

3.1 Daily rates for work completed in Germany

Travel time and services performed within normal working hours.

Daily rate for Assistant	€ 777.00
Daily rate for Service Technician	€ 1029.00
Daily rate for Application Engineer	€ 1344.00

This rate includes a maximum of 7 hours on site between 7:00 h and 18:00 h and daily allowances.

3.2 Daily rates for work completed abroad

Travel time and services performed within normal working hours.

Daily rate for Assistant	€ 1110.00
Daily rate for Service Technician	€ 1470.00
Daily rate for Application Engineer	€ 1920.00

This rate includes a maximum of 10 hours on site between 7:00 h and 18:00 h and any overtime surcharges for up to 10 hours.

4. Surcharges for services rendered outside of normal working hours

Work starting from the 9th hour per day as well as work between 18:00 h and 22:00 h, 06:00 h and 07:00 h:

Surcharge	30 %
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Work between 22:00 h and 6:00 h and on Saturdays:

Surcharge	50 %
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Work on Sundays and holidays:

Surcharge	100 %
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The completion of work during the night or on Saturdays, Sundays and public holidays must be explicitly agreed in advance and in writing between the customer and the supplier.

Please note the following when calculating the surcharges applied to work completed on public holidays: For work completed in Germany, the public holidays in place at the service technician's regular place of work apply; for work completed abroad, the public holidays in place at the job site apply.

5. Travel costs

The supplier determines the most suitable means of transport from the technician's regular place of work based on the situation. Travel costs are invoiced as follows, unless otherwise agreed in the contract:

Air fair or train tickets	at cost
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Travel time = Working time

Rental cars, taxis or public transport	at cost
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Travel time = Working time

Jenoptik company vehicle	per kilometer driven € 0.85
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6. Additional costs

Additional costs are invoiced as follows, unless otherwise agreed in the contract:

6.1 Daily allowance in Germany

When working in Germany, pro-rata daily allowances are already included in the hourly rates.

6.2 Daily allowance abroad

The applicable international daily allowance of the German Federal Travel Expenses Law is invoiced. For the day of arrival and departure, the flat rates for a period of absence lasting twenty-four hours apply.

6.3 Overnight stay

Hotel flat rate abroad 155.00 €/night
(country specific allowance in addition)

Alternatively if agreed in advance: hotel accommodation costs are invoiced against receipts.

6.4 Other costs

Other costs such as visa, parking or road tolls etc. and special certificates related to the work completed are invoiced as quoted flat rate or if agreed in advance against receipts.

7. Quotations

If it is necessary to prepare a quotation before performing the work, the quotation is invoiced as follows:

Quotation for work performed at the supplier's location 308.00 €

Quotation for work performed at the customer's location at cost

The costs for making an estimate of cost for work performed at the supplier's will be credited against the repair cost.

8. Material costs

Materials and spare parts are invoiced at cost for the work as described in the service report at the prices valid at the time of the service assignment.

9. Spare parts orders

The minimum order value for spare parts only orders is 80.00 €. Surcharge for values below minimum: 25.00 €.

The flat-rate charge for non-acceptance of a delivery returned within four weeks in its original packaging is 6 % of the value of the goods; a minimum charge of 40.00 € is applied for amounts that do not meet this threshold. Returned deliveries that arrive after this time cannot be accepted.

10. Period of validity

This appendix remains valid until the supplier issues written notification of changes.